



To: Instructional Leadership Teams  
From: Instructional Services  
Date: February 12, 2013  
Re: Instructional Leadership Symposium: March 5 & 6th

Welcome to our March WAWM Instructional Leadership Symposiums (ILS). Thank you in again for your leadership in ensuring the achievement of all students in the West Allis-West Milwaukee School District.

Purpose: The Instructional Leadership Symposium is a forum for school leadership teams to utilize new and learned collaborative behaviors in a critical feedback model in order to develop specific actions plans in relation to current data for school improvement planning and instructional change.

Instructional Leadership Team Expectations:

ILS teams will:

- Gain a greater knowledge and depth in understanding data investigation.
- Bridge gaps across the all levels (K-12) to build a systematic and on-going improvement model.
- Collect, monitor, and analyze formative data in making data based decisions for school improvement and instructional planning.
- Form and practice new collaborative skills and behaviors.
- Ask critical questions and provide honest feedback to other ILS teams.
- Come to each symposium prepared with data updated on the ILS WIKI
- Think Outside of the Box when generating solutions based on data.
- Demonstrate deep thinking, be open minded, and willing to officer and receive critical feedback.
- Monitor and continually update data collection and review data on the ILS WIKI.
- Utilize ILS data and critical feedback to develop specific action plans and/or make on-going adjustments to the school improvement plan.
- Be active listeners.
- Engage entire staff in the implementation and progress monitoring of district and building identified data points.
- Share building progress at each ILS.



## Instructional Leadership Symposium March 5 & 6

Please bring:

District Data Review Book	Administrator
MAP Data- teacher reports	Administrator, Team
Achieve 3000 Data	Administrator
Attendance data update	Administrator, Team
Ideas and strategies	Team

### Agenda

7:30 – 8:00

#### Welcome and Introductions

- Team Activator:
- Instructional Leadership Symposium Update(ILS)
- Shared Learning

8:00-9:45

#### MAP Data Team Time

Shared format	<ul style="list-style-type: none"> <li>• Work as a team to sort through your MAP data</li> <li>• Identify plus, delta, and areas of interest</li> <li>• Add to your ILS wiki</li> </ul>
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9:45 – 10:00

#### BREAK

10:00-11:00

#### MAP Data- Protocol- 4 schools only

<p>5 minutes for each school, the whole group works together</p> <p>(45 minutes for schools to present &amp; 15 minutes for schools to generate questions and post questions)</p>	<ul style="list-style-type: none"> <li>• First school shares three things about what their data shows with the whole group</li> <li>• Table teams formulate essential questions about the first school's data and record the questions on post-its (i.e. In your data I see that your Hispanic students are several percentage points lower in reading than your Asian students, what types of data conversations have you had about that data and what strategies do you have in place to address that?)</li> <li>• Second school shares and the process repeats</li> <li>• After all schools share, table teams place their post-it questions on the</li> </ul>
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		schools parking lot/chart paper for any school they have a question for
11:00- 11:30	Data Sharing- Round Robin	
11:30-12:30	Lunch on Your Own	
12:30- 12:45	Regroup- Activator, Thinking	
12:45- 1:30	Team Time on Achieve 3000- Add data to wiki	
<b>1:30 – 2:15 ACHIEVE 3000 Protocol- Please see attachment for ACHIEVE 3000 data to bring for this segment -4 schools only</b>		
15 minutes for each school, the whole group works together  (3 minutes for school to share data, 3 minutes for tables teams to generate questions, 1 minute to post questions, 9 minutes for the moderator to choose and pose questions to the larger group for reflection)  School teams sit at the panel when it's their turn		<ul style="list-style-type: none"> <li>• <b>3 minutes-</b> First school shares three things about what their data shows with the whole group</li> <li>• <b>3 minutes</b> -Table teams formulate essential questions about the first school's data and record the questions on post-its (i.e. In your data I see that your Hispanic students are several percentage points lower in reading than your Asian students, what types of data conversations have you had about that data and what strategies do you have in place to address that?)</li> <li>• <b>1 minute-</b> Table teams place their post-it questions on the 1<sup>st</sup> school's parking lot/chart paper</li> <li>• <b>9 minutes-</b> Moderator sorts the post-its and pulls out select questions to pose to the 1<sup>st</sup> school in front of the whole group. The moderator shares the questions in a "critical friends" format where the focus is on reflection of the question versus answering the question.</li> <li>• <b>REPEAT</b> -Second school shares and the process repeats</li> </ul>
2:15-2:45	Data sharing- Round Robin	
2:45- 3:25	Team Time	<ul style="list-style-type: none"> <li>• Reflection/action planning sheet</li> <li>• Highlight changes or modification to SIP in Wiki</li> </ul>
3:25-3:30	Wrap Up and THANK YOU!	