



To: Instructional Leadership Teams
From: Instructional Services
Date: April 19, 2013
Re: Instructional Leadership Symposium: May 29 & 30th

Welcome to our May culminating WAWM Instructional Leadership Symposiums (ILS). Thank you for your continued leadership throughout the year in ensuring the achievement of all students in the West Allis-West Milwaukee School District.

Purpose: The Instructional Leadership Symposium is a forum for school leadership teams to utilize new learned collaborative behaviors in a critical feedback model in order to develop specific actions plans in relation to current data for school improvement planning and instructional change.

Instructional Leadership Team Expectations:

ILS teams will:

- Gain a greater knowledge and depth in understanding data investigation.
- Bridge gaps across the all levels (K-12) to build a systematic and on-going improvement model.
- Collect, monitor, and analyze formative data in making data based decisions for school improvement and instructional planning.
- Form and practice new collaborative skills and behaviors.
- Ask critical questions and provide honest feedback to other ILS teams.
- Come to each symposium prepared with data updated on the ILS WIKI
- Think Outside of the Box when generating solutions based on data.
- Demonstrate deep thinking, be open minded, and willing to officer and receive critical feedback.
- Monitor and continually update data collection and review data on the ILS WIKI.
- Utilize ILS data and critical feedback to develop specific action plans and/or make on-going adjustments to the school improvement plan.
- Be active listeners.
- Engage entire staff in the implementation and progress monitoring of district and building identified data points.
- Share building progress at each ILS.



Instructional Leadership Symposium

May 29, 30

Please bring:

K-5 SAGE Data	Administrator, Team
MAP Data- teacher reports- overall achievement , and goal attainment	Administrator, Team
Achieve 3000 Data	Administrator
Attendance data- update on the wiki data sheet	Administrator, Team
Ideas and strategies- for next year	Team

Agenda

7:30 – 8:00

Welcome and Introductions

- Team Activator:
- Instructional Leadership Symposium Update(ILS)
- Shared Learning

8:00-9:45

MAP/SAGE (K-5) Data Team Time

Shared format	<ul style="list-style-type: none"> • Work as a team to sort through your MAP and/or SAGE data- generate watch areas – urgent care lists • Identify plus, delta, and areas of interest • Add to your ILS wiki
---------------	---

9:45 – 10:00

BREAK

10:00-11:00

MAP Data- Protocol- 4 schools only

<p>5 minutes for each school, the whole group works together</p> <p>(45 minutes for schools to present & 15 minutes for schools to generate questions and post questions)</p>	<ul style="list-style-type: none"> • First school shares three things about what their data shows with the whole group • Table teams formulate essential questions about the first school's data and record the questions on post-its (i.e. In your data I see that your Hispanic students are several percentage points lower in reading than your Asian students, what types of data conversations have you had about that data and what strategies do you have in place to address that?) • Second school shares and the process repeats • After all schools share, table teams
---	--



	place their post-it questions on the schools parking lot/chart paper for any school they have a question for
--	--

11:00- 11:30	Data Sharing- Round Robin
11:30-12:30	Lunch on Your Own
12:30- 12:45	Regroup- Activator, Thinking
12:45- 1:30	Team Time on SIP"S- Culminate and create school plans- Add data to wiki

1:30 – 2:15 SIP Protocol- -4 schools only

<p>15 minutes for each school, the whole group works together</p> <p>(3 minutes for school to share data, 3 minutes for tables teams to generate questions, 1 minute to post questions, 9 minutes for the moderator to choose and pose questions to the larger group for reflection)</p> <p>School teams sit at the panel when it's their turn</p>	<ul style="list-style-type: none"> • 3 minutes- First school shares three things about what their data shows with the whole group • 3 minutes -Table teams formulate essential questions about the first school's data and record the questions on post-its (i.e. In your data I see that your Hispanic students are several percentage points lower in reading than your Asian students, what types of data conversations have you had about that data and what strategies do you have in place to address that?) • 1 minute- Table teams place their post-it questions on the 1st school's parking lot/chart paper • 9 minutes- Moderator sorts the post-its and pulls out select questions to pose to the 1st school in front of the whole group. The moderator shares the questions in a "critical friends" format where the focus is on reflection of the question versus answering the question. • REPEAT -Second school shares and the process repeats
--	---

2:15-2:45	Data sharing- Round Robin
2:45- 3:25	Team Time <ul style="list-style-type: none"> • Reflection/action planning sheet • Highlight changes or modification to SIP in Wiki
3:25-3:30	Wrap Up and THANK YOU!